



# Request for Proposal

## Road Rehabilitation of Road 58N between Roads 154W & 155W (1/2 mile)

**Proposal Number:** RFP# 01/26

**Issued:** November 19, 2025

**Submission Deadline:** December 12, 2025 at 12:00 P.M.

**Proposals should be submitted to:**

**R.M. of Wallace – Woodworth**

**Mail:** 154023 PR 257, Box 2200

Virden, Manitoba R0M 2C0

**Email:** [info@wallace-woodworth.com](mailto:info@wallace-woodworth.com)

**Attn:** Iris Vercaigne, MBA, CMMA

Chief Administrative Officer

RFP# 01/26



## 1. Instruction to Bidders

### 1.1 Scope of Work

The Rural Municipality of Wallace-Woodworth invites proposals for the rehabilitation of Road 58N between Roads 154W & 155W for ½ of a mile, with the following scope:

1. Milling / Ripping / Pulverizing – Rip the existing roadway to a uniform depth of 225 mm (9 in).
2. Reshaping & Grading – Re-establish 7.5–8.0 m top width with 4–5% crown, maintain drainage.
3. Compaction – Achieve ≥98% Standard Proctor Density at optimum moisture.
4. Supply & Placement of Type A Traffic Gravel – 150 mm compacted thickness, lump-sum pricing.
5. Testing & Quality Control – Contractor responsible for density, gradation, and moisture testing.
6. Safety & Traffic Control – Follow Manitoba Workplace Safety & Health Act and traffic control manual.
7. Completion Date – Work to be completed by June 30, 2026
8. Liquidated Damages – \$1,000 per day beyond completion date

### 1.2 Inquiries

For inquiries regarding the contents of this RFP, contact:

Nicolas Zuck  
Transportation Superintendent  
Phone: 204-748-1239  
Email: [n.zuck@wallace-woodworth.com](mailto:n.zuck@wallace-woodworth.com)

### 1.3 Submission

Sealed proposals must be mailed, faxed, or emailed to one of the following addresses with the header “**Road Rehabilitation of Road 58N between Roads 154W and 155W (RFP# 01/26)**”

**R.M. of Wallace – Woodworth**  
**Mail:** 154023 PR 257, Box 2200  
Virden, Manitoba R0M 2C0  
**Email:** [info@wallace-woodworth.com](mailto:info@wallace-woodworth.com)  
**Fax:** 204-748-3450  
**Attn:** Iris Vercaigne, MBA, CMMA  
Chief Administrative Officer

### 1.4 Submission Deadline

Tenders must be received by the Municipality on or before:

**Friday, December 12, 2025 at 12:00 p.m.**

Proposals received after the date and time stipulated above will not be considered.

Initial of Contractor: \_\_\_\_\_

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### Confirmation of Receipt

Proposals submitted via email will receive a confirmation email from the Municipality upon successful receipt. It is the sole responsibility of the Contractor to ensure their submission has been received. If a confirmation email has not been received within 24 hours of submission (or by the submission deadline, whichever is sooner), the Contractor must contact the Municipality to verify receipt. The Municipality is not responsible for lost, misdirected, or undelivered submissions due to email transmission issues.

### **1.5 Content of Submission**

The Contractor shall submit the following information listed below, in order, for the proposal to be deemed eligible for consideration.

Required Information	
<input type="checkbox"/>	1. Filled out Bid Form
<input type="checkbox"/>	2. RFP pages with Contractor's initial
<input type="checkbox"/>	3. Construction Schedule
<input type="checkbox"/>	4. Minimum of three references
<input type="checkbox"/>	5. Proof of public liability and property damage insurance for up to \$5,000,000
<input type="checkbox"/>	6. Workers Compensation Board number and proof of registration
<input type="checkbox"/>	7. GST and Manitoba PST number

Submissions remain sealed and are not reviewed for completeness by the Municipality prior to the submission deadline. Submissions that are incomplete, conditional, illegible, and obscure or have reservations, erasures, alterations, additions not called for, or irregularities of any kind may be rejected. Erasures, overwriting, or strikeouts are to be initialed by the person signing for the Bidder.

The Contractor is expected to review and understand the scope of work to be completed prior to submitting a bid. By submitting the bid, the Contractor represents that they have reviewed and understood the scope of work.

### **1.6 Price Submission**

The Contractor shall submit itemized costing for the road section identified as:

- Road 58N between Roads 154W & 155W (eastern ½ mile)

Initial of Contractor: \_\_\_\_\_

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and a total lump sum project cost, with amounts including all applicable taxes and fees as specified in the Bid Form. Rates quoted by the proponent shall be an all-inclusive fee and shall include all labour and material costs, all insurance costs, including any and all other overhead, including any fees or other charges required by law.

### 1.7 Construction Schedule Submission

Bidders must include a project work plan outlining major tasks to be done in various stages of the Scope of Work outlined in the Project Overview through to the completion of the project.

Bidders must provide a construction schedule showing:

- Project start date;
- Schedule of all major work packages; and
- Project end date/completion.

### 1.8 Bidder Qualification and Experience

Bidders must submit a minimum of three (3) project references. Acceptable project references must demonstrate the following:

- A minimum of one project reference is completed in a comparable area; and
- Completion of a single project or multiple projects that are of a similar Scope of Work.

### 1.9 Alteration to Bid Submission

An RFP price may be altered by submitting another Bid Form at any time, up to the specified time and date for the closing. The last Bid Form received shall supersede and invalidate all previously submitted by the Contractor.

### 1.10 Withdrawal of Bid Submission

Bids may be withdrawn without penalty at any time prior to deadline of submission. The request shall be made in writing on the Contractor's letterhead and signed by a senior official of the Company, and include the direct contact information. The request may also be made directly to the Transportation Superintendent by email.

Bidders who withdraw their bids after the deadline of submission shall be liable to the Municipality for breach of contract.

Initial of Contractor: \_\_\_\_\_



## 2 General Provisions

### 2.1 Locates

Locates to be completed by the Contractor and evidence provided to the Municipality prior to start of construction (MTS, Hydro, RF Now, Gas, Flow Lines and Pipelines). The Municipality will provide locates of the Municipal waterlines and existing culvert locations.

### 2.2 Borrow Material

Haul routes of the Borrow material are to be approved by the Municipality and the Contractor is to repair and restore the roads on this route should any damage occur.

The Contractor is to enter into agreements with private landowners regarding borrow pit locations, purchase of material, and restoration of any impacted private property. The Contractor shall be liable from any claims by landowners for damage incurred or interruption of work on affected lands.

The Contractor is to ensure that all private lands affected by this project are restored to their original condition. The Contractor shall hold the Municipality save harmless from any claims by landowners for damage incurred or interruption of work on affected lands.

### 2.3 Embankment

During embankment construction, all embankment material is to be bladed in place using a motor grader or similar equipment and utilizing compaction equipment (ie. sheep foot packer) capable of achieving 95% standard density.

Prior to embankment restoration, a sample of material to be used in the embankment construction is to be supplied to the Municipality for testing. The Municipality, and its representative, is to be allowed access to the project for random compacting testing of the embankment during construction.

### 2.4 Contractor's Schedule of Work

The Contractor shall provide a weekly e-mail status report to the Municipality containing:

- The anticipated schedule of activities for the upcoming work week
- A brief summary of the work completed in the previous week
- Any problems encountered the previous week
- Any other issues related to the work progress

The e-mail contact will be the Transportation Superintendent.

### 2.5 Safety Requirements

The Contractor will be responsible to set-up appropriate safety signage and traffic management equipment at the construction site. It is the responsibility of the Contractor to maintain all traffic control throughout the duration of the project.

The Contractor shall be registered with the Workers Compensation Board of Manitoba and shall maintain in good standing workers compensation coverage throughout the term of this agreement.

Initial of Contractor: \_\_\_\_\_

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Subsequent to the tender, the Contractor (and their employees) hired by the Municipality is responsible to familiarize themselves with and abide by any and all requirements, with regard to safety equipment and all other standards pertinent to the supply and safe operation of equipment quoted, as required by any and all applicable Federal, Provincial and Municipal By-Laws, orders, policy, procedures, and regulations in force at the time of this bid is accepted, or which may subsequently be enacted. Without limiting the foregoing, all operators shall have and use appropriate safety head wear, footwear, safety vests, and hearing protection.

The Municipality may require a written "Safe Work Procedure" observed at the construction site under this Request for Proposal. This procedure must be followed and observed on site at all times and shall include, but not be limited to, measures to:

- Control dust, sediment, and erosion during construction activities; and
- Prevent contamination of ditches, waterways, and surrounding natural areas.

## 2.6 Insurance

The successful bidder must possess and maintain a comprehensive insurance policy that includes both public liability and property damage insurance and have a minimum of \$5,000,000 coverage per incident. The Contractor must name the Municipality as an insured entity under the insurance policy.

The Contractor must provide the Municipality with a certified copy of the insurance policy, each year of this contract, and prior to the commencement of the contract. Vehicular insurance in accordance with the industry standard must be current and Contractor will provide evidence of such coverage as requested by the Municipality.

All deductibles are to be borne by the equipment owner and not by the Municipality.

## 2.7 Damage and Errors Claim

The Contractor is responsible for all damages caused by their equipment and to their equipment and any damage shall be reported to the Transportation Superintendent or to the designate overseeing the project immediately upon notification of damage or an error.

The Contractor shall be responsible for all errors caused by their equipment and operators and any cost incurred by the Contractor either by way of causing the error or rectifying the error shall be the responsibility of the Contractor. All errors shall be followed up in writing by the Contractor stating the cause, who was it reported to and how the error was rectified.

## 2.8 Holdback Amount

A holdback amount of 7.5% of the total project cost will be withheld and retained for at least 20 days after:

- A Certificate of Substantial Performance given under pursuant to Section 46 of the Builder's Liens Act of Manitoba; or

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- The work to be done under the contract has been completed, the services to be provided under the contract have been completely provided and the materials to be supplied under the contract have been completely supplied; or
- The work to be done under the contract, the services to be provided under the contract and the supplying of materials to be supplied under the contract have been abandoned;

Whichever first occurs, so that the total holdback shall be equal to 7.5% of the contract price for the whole contract.

Prior to release of the holdback amount, the Contractor will be requested to:

- Submit a letter of good standing from the Workers Compensation Board, and
- Fill out a Claim for Substantial Performance Payment and Statutory Declaration.

Should the Contractor fail to fulfill the terms of the contract by June 30, 2026, Council of the Municipality shall be entitled to revoke this contract and proceed to complete the works herein.

### 3 Project Overview

#### 3.1 Intent

This request for tender involves the construction of roadwork improvements for the eastern ½ mile of Road 58N between Roads 154W & 155W. The work limits are marked on the map attached.

##### 3.1.1. Road 58N from Road 154W to Road 155W (1/2 mile)

- Milling / Ripping / Pulverizing  
Rip, mill, or scarify the existing roadway to a uniform depth of 225 mm (9 in).  
Blend in situ material to a uniform consistency; remove unsuitable material as directed.  
Maintain existing drainage and ditches.
- Reshaping & Grading  
Re-establish cross-section with an 8.5 m top width and 4–5 % crossfall (crown).  
Correct alignment, cross-slope, and superelevation; ensure positive drainage.  
Fill deficiencies with approved tested clay or granular material as directed.
- Compaction  
Compact the reworked base to  $\geq 95$  % Standard Proctor Density at optimum moisture content.  
Compact using vibratory steel or pneumatic rollers suitable for the material type.
- Final Shaping & Cleanup  
Finish-grade to profile, clear debris, reinstate shoulders and ditches.  
Leave the site in clean, stable condition acceptable to the Municipality.

#### 3.2 Borrow Material

- **Contractor to source and supply material**
- Material to be used: Clay

Initial of Contractor: \_\_\_\_\_

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- Municipality will require the Contractor to test the material **prior to** and may request additional tests during the project as required.
- Testing & Quality Control

Contractor shall engage a qualified testing agency for density, gradation, and moisture tests. Minimum testing frequency: one density test per 150 m of road per lift. Any failed tests shall be reworked and retested at the Contractor's expense.

### 3.3 Geotextile

- Please include an addition price of using geotextile for the entire length of the project as an option in case the Municipality finds it suitable.

### 3.4 Excavated Material

- Any leftover material to be hauled out and stockpiled at the Hargrave Waste Disposal Site located at 158148 Road 60N (NW-34-10-27-W1).
- All topsoil to be removed from embankment area and stockpiled onsite for spreading on slope's once the grade is completed.
- All brush and debris, stones, etc. to be buried off of the right of way, unless otherwise agreed in writing with the Municipality or at the Hargrave Waste Disposal Site.

### 3.5 Approaches

- Finished elevation of approach to be consistent with finished road elevation and adjacent property.
- Approaches required to be compacted as built up.

### 3.6 Ditch Slopes

- Finished ditch grade slopes to be at 4:1 slope
- Back slopes to be at 3:1 slope (if in work area)
- Require rocks to be removed prior to spreading of black dirt

### 3.7 Grass Seed

- All work area ditch slopes are to be seeded with an all-purpose pasture mixture (or suitable alternative)

### 3.8 Road Top

- 4° crown from centre
- Proposed elevation height will be provided every 50 meters as offset centerline points
- Finished height to be plus or minus 5 mm from proposed elevation provided

### 3.9 Road Gravel

After inspection and acceptance of the finished grade level, Contractor will spread Municipal supplied road gravel 300 yards/mile on each section of the road plus a separate application of 100 yards when requested by the Municipality.





Gravel is located at the R.M. Pit on SW-36-12-26-W1. Municipality will supply a grader and operator to grade the traffic gravel.

### 3.10 Project Completion

The successful Contractor shall complete all work related to this RFP on or before June 30, 2026. This agreement may be extended due to extenuating circumstances like inclement weather, at the sole discretion of the Municipality.

[End of Section 3]

Initial of Contractor: \_\_\_\_\_

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#### 4 Bid Form

##### Contractor's Information

Bidder's Legal Name:			
Bidder's Contact Person:			
Mailing Address:			
Office:	Cell:	Fax:	
WCB No.		GST No.	
Email:		Manitoba PST No.	

##### References *\*Use additional sheet if more space is required*

Project Name/Type of Work/Year	Reference Municipality/Organization	Contact Person	Contact Details (phone, email)

##### RFP Price

*(full project proposal including required information from Section 1.5 to be attached separately)*

Mobilization / Demobilization	\$
Ripping / Milling Existing Road (9 in depth)	\$
Reshaping / Grading / Compaction	\$
Supply & Placement of Clay	\$
Testing & Quality Control	\$
Hauling of Traffic Gravel from RM Pit	\$
Final Shaping & Cleanup	\$
Traffic Control & Safety Measures	\$
Lump Sum Project Amount	\$
Optional Geotextile and Placement	\$
Lump Sum Project Amount with Geotextile	\$

**\*\* Taxes and charges to include "ALL" Provincial, Federal and Municipal Taxes and Fees (except GST) \*\***

##### Offer Validity

This offer will be open for acceptance, binding, and irrevocable for a period of sixty calendar days following the Submission Deadline.

**Submitted by (Name):** \_\_\_\_\_ (Please Print)

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

Initial of Contractor: \_\_\_\_\_



# R.M. of Wallace-Woodworth

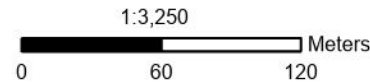
## Road 58N Between PTH83 and Road 155W Elevation Profile



- Station
- Benchmark
- Approach
- Culverts
- Highway 83



The information contained in this map is generated from GIS data maintained by different sources and agencies. Areas depicted by these digital products are not guaranteed to be accurate to mapping, surveying, or engineering standards. The user of this information assumes all liability for their dependence on this information and assumes responsibility for the information given by the R.M. of Wallace-Woodworth.



Cartographer: Brianna Hughes  
RM of Wallace-Woodworth  
October 31, 2025





# R.M. of Wallace-Woodworth

## Road 58N Between PTH83 and Road 155W Culverts



Culvert Asset ID	Material	Size (mm)	Length (m)
C02360	CSP/CMP	400	11.1
C03582	CSP/CMP	450	9.8
C03581	CSP/CMP	400	7.4
C02359	CSP/CMP	400	36.4
C02358	CSP/CMP	400	34.4
C02280	CSP/CMP	450	18.1

Benchmark

Approach

Culverts

Highway 83



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October 31, 2025