



Request for Proposal

Road 167W
(1 mile between PR 257 & Road 58N)
Road Rehabilitation

Proposal Number: RFP# 09/26

Issued: August 4, 2026

Submission Deadline: August 18, 2026 at 12:00 P.M.

Proposals should be submitted to:

R.M. of Wallace – Woodworth

Mail: 154023-PR 257, Box 2200

Virden, Manitoba R0M 2C0

Email: info@wallace-woodworth.com

Attn: Iris Vercaigne, MBA, CMMA

Chief Administrative Officer

RFP# 09/26



1. Instruction to Bidders

1.1 Scope of Work

The Rural Municipality of Wallace-Woodworth invites proposals for the Rehabilitation of Road 167W between PR257 & Road 58N (1 mile), with the following scope:

- Repair is 1,611 meters in length starting from PR 257 north to Road 58N
- 5 frost boil repairs and 1 culvert replacement within the project area
- See attached map and detailed Project Overview on Section 3

Commencement of work: Contractor to signify estimated start and estimated completion dates (weather permitting). The successful Contractor shall complete all work related to this RFP on or before October 15, 2026.

1.2 Inquiries

For additional information, contact: Iris Vercaigne
Chief Administrative Officer
Phone: 204-748-1239
Email: i.vercaigne@wallace-woodworth.com

1.3 Submission Conditions

Sealed proposals must be mailed, faxed, or emailed to one of the following addresses with the header “**Road 167W Road Rehabilitation RFP# 09/26**)”

R.M. of Wallace – Woodworth

Mail: 154023 PR 257, Box 2200

Virten, Manitoba R0M 2C0

Email: info@wallace-woodworth.com

Fax: 204-748-3450

Attn: Iris Vercaigne, MBA, CMMA
Chief Administrative Officer

1.4 Submission Deadline

Tenders must be received by the Municipality on or before:

Tuesday, August 18, 2026 at 12:00 p.m.

All submissions must be received no later than the time stipulated in the RFP. Proposals received after the date and time specified will not be considered.

Confirmation of Receipt

Proposals submitted via email will receive a confirmation email from the Municipality upon successful receipt. It is the sole responsibility of the Contractor to ensure their submission has been received. If a confirmation email is not received within 24 hours of submission (or by the submission deadline, whichever is sooner), the Contractor must contact the Municipality to verify receipt. The Municipality is not responsible for lost, misdirected, or undelivered submissions due to email transmission issues.

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1.5 Information to be Included with Tender

The Contractor shall submit with the tender, the following information listed in order for the proposal to be deemed eligible for this offering.

Required Information	
1	Filled out Bid Form
2	RFP pages with Contractor's initial
3	Construction Schedule
4	Minimum of three references
5	Proof of public liability and property damage insurance for up to \$5,000,000
6	Workers Compensation Board number and proof of registration
7	GST and Manitoba PST number

Submissions that are incomplete, conditional, illegible and obscure or have reservations, erasures, alterations, additions not called for, or irregularities of any kind may be rejected. Erasures, overwriting or strikeouts are to be initialed by the person signing for the Bidder.

1.6 Price Submission

The Contractor shall submit the lump sum cost plus the applicable taxes, fees, and hauling of spoil materials as specified in the Bid Form.

The Contractor is expected to examine the project site and understand the scope of work to be performed. Rates quoted by the Contractor shall be an all-inclusive fee and shall include all labour and material costs, all insurance costs, including any and all other overhead, including any fees or other charges required by law.

1.7 Construction Schedule Submission

Bidders must include a project work plan outlining major tasks to be done in various stages of the Scope of Work outlined in the Project Overview through to the completion of the project.

Bidders must provide a construction schedule showing:

- Project start date;
- Schedule of all major work packages; and
- Project end date/completion.

1.8 Bidder Qualification and Experience

Bidders must submit a minimum of three (3) project references. Acceptable project references must demonstrate the following:

- A minimum of one project reference is completed in a comparable area; and

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- Completion of a single project or multiple projects that are of a similar Scope of Work.

1.9 Alteration to Bid Submission

An RFP price may be altered by submitting another Bid Form at any time, up to the specified time and date for the closing. The last Bid Form received shall supersede and invalidate all previously submitted by the Contractor.

1.10 Withdrawal of Bid Submission

Bids may be withdrawn without penalty at any time prior to deadline of submission. The request shall be made in writing on the Contractor's letterhead and signed by a senior official of the Company, and include the direct contact information. The request may also be made directly to the Chief Administrative Officer by email.

Bidders who withdraw their bids after the deadline of submission shall be liable to the Municipality for breach of contract.

2 General Provisions

2.1 Locates

Locates to be completed by the Contractor and evidence provided to the Municipality prior to start of construction (MTS, Hydro, RF Now, Gas, Flow Lines and Pipelines). The Municipality will provide locates of the Municipal waterlines and existing culvert locations.

2.2 Borrow Material

Haul routes of the Borrow material to be approved by the Municipality and the Contractor is responsible to repair and restore the roads on this route should any damage occur.

The Contractor is to enter into agreements with private landowners in regard to borrow pit locations, purchase of material, and restoration of any impacted private property. The Contractor shall be liable for any claims by landowners for damage incurred or interruption of work on affected lands.

The Contractor is to ensure that all private lands affected by this project are restored to their original condition. The Contractor shall hold the R.M. of Wallace-Woodworth save harmless from any claims by landowners for damage incurred or interruption of work on affected lands.

2.3 Embankment

During embankment construction, all embankment material is to be bladed in place using a motor grader or similar equipment and utilizing compaction equipment (ie. pad foot packer) capable of achieving 95% standard density.

Prior to embankment restoration, a sample of material to be used in the embankment construction is to be supplied to the Municipality for testing. The Municipality, and its representative, is to be allowed access to the project for random compacting testing of the embankment during construction.

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2.4 Contractor's Schedule of Work

The Contractor shall provide a weekly e-mail status report to the Municipality containing:

- The anticipated schedule of activities for the upcoming workweek
- A brief summary of the work completed in the previous week
- Any problems encountered the previous week
- Any other issues related to the work progress

E-mail contact will be the Chief Administrative Officer.

2.5 Safety Requirements

The Contractor will be responsible to set-up appropriate safety signage and traffic management equipment at the construction site. It is the responsibility of the contractor to maintain all traffic control throughout the duration of the project.

The Contractor shall be registered with the Workers Compensation Board of Manitoba and shall maintain in good standing workers compensation coverage throughout the term of this agreement.

Subsequent to the tender, the Contractor (and their employees) hired by the Municipality is responsible to familiarize themselves with and abide by any and all requirements, with regard to safety equipment and all other standards pertinent to the supply and safe operation of equipment quoted, as required by any and all applicable Federal, Provincial and Municipal By-Laws, orders, policy, procedures, and regulations in force at the time of this bid is accepted, or which may subsequently be enacted. Without limiting the foregoing, all operators shall have and use appropriate safety head wear, footwear, safety vests, and hearing protection.

The Municipality may require a written "Safe Work Procedure" observed at the construction site under this Request for Proposal.

2.6 Insurance

The successful bidder must possess and maintain a comprehensive insurance policy that includes both public liability and property damage insurance and have a minimum of \$5,000,000 coverage per incident. The Contractor must name the Municipality as an insured entity under the insurance policy.

The Contractor must provide the Municipality with a certified copy of the insurance policy, each year of this contract, and prior to the commencement of the contract. Vehicular insurance in accordance with the industry standard must be current and Contractor will provide evidence of such coverage as requested by the Municipality.

All deductibles are to be borne by the equipment owner and not by the Municipality.

2.7 Damage and Errors Claim

The Contractor is responsible for all damages caused by their equipment and to their equipment and any damage shall be reported to the Chief Administrative Officer or to the designate overseeing the project immediately upon notification of damage or an error.

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The Contractor shall be responsible for all errors caused by their equipment and operators and any cost incurred by the Contractor either by way of causing the error or rectifying the error shall be the responsibility of the Contractor. All errors shall be followed up in writing by the Contractor stating the cause, who was it reported to and how the error was rectified.

2.8 Holdback Amount

A holdback amount of 7.5% of the total project cost will be withheld and retained for at least 20 days after:

- A certificate of substantial performance is given under pursuant to Section 46 of The Builders' Liens Act of Manitoba; or
- The work to be done under the contract has been completed, the services to be provided under the contract have been completely provided and the materials to be supplied under the contract have been completely supplied; or
- The work to be done under the contract, the services to be provided under the contract and the supplying of materials to be supplied under the contract have been abandoned;

Whichever first occurs, so that the total holdback shall be equal to 7.5% of the contract price for the whole contract.

Prior to release of the holdback amount, the Contractor will be requested to:

- Submit a letter of good standing from the Workers Compensation Board, and
- Fill out a Claim for Substantial Performance Payment and Statutory Declaration.

Should the Contractor fail to fulfill the terms of this contract by October 15, 2026, Council of the Municipality shall be entitled to revoke this contract and proceed to complete the works herein.

3 Project Overview

3.1 Intent

This request for tender involves the construction of roadwork improvements for Road 167W between PR257 and Road 58N. The work limits are marked on the map attached.

- The total project length is 1,611 meters
- Culverts: There are 9 culverts in the project area, 3 through road culverts and 6 approach culverts. Only the culvert identified as C03604 on the attached map requires replacement
- Approaches: 14 approaches are in the work area (6 on the west side, 8 on the east), which are a mix of types including agricultural, oilfield and 1 farmyard approach
- Frost boil repairs are to be repaired as per the frost boil repair specification of the Municipality:
 1. Station 0+000 to Station 0+050 (50 meters)
 2. Station 0+150 to Station 0+350 (200 meters)
 3. Station 0+900 to Station 1+050 (150 meters)
 4. Station 1+150 to Station 1+400 (250 meters)
 5. Station 1+450 to Station 1+600 (150 meters)

3.2 Road Build

- Minimum 8" rip of the road surface will be done.

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- All rocks will either be ground up to smaller than 2" and can be returned into the road build or removed by the Contractor and not buried on site.
- The 8" prepared material will be compacted and 10" (plus) lift of new approved borrow material that meets compaction tests to be used. There will be a proposed finish grade elevation that will be provided and contractor will be responsible for maintaining that elevation

3.3 Borrow Material

- **Contractor to source and supply material**
- Material to be used: Clay
- Municipality will require soil sample for testing **prior to** and may request additional tests during the project as required.

3.4 Geotextile

- All frost boil sites are to have Geotextile (Armtex 855 or equivalent) laid down before back filling of site. Geotextile is to be supplied by the Contractor.
- Geotextile to have a minimum overlap of 2 feet and cover entire excavation width.
- The base cut width of the road is expected throughout the length of the project enabling Geotextile to daylight.

3.5 Excavated Material

- Any leftover material to be hauled out and stockpiled at the Kola Waste Disposal Site, 172023 Road 58N (SE-29-10-29-W1) at a location designated by the R.M.
- All topsoil to be removed from embankment area and stockpiled onsite for spreading on slope's once the grade is completed.
- All brush and debris, stones, etc. to be buried off of the right of way, unless otherwise agreed in writing with the Municipality or at the Kola Waste Disposal Site.

3.6 Frost Boil Repair

- Previous repair may have been in this area. Contractor will be responsible to remove all old geotextile that may be in the excavation area of the frost boil repair.
- Frost boil to be excavated to specified depth of and full width of roadway to shoulder.

Back Fill Material

- Must be an aggregate type material
- Should not contain stone larger than 2"
- Will be placed in 6-inch lifts (18-inch total). Compaction to be achieved with use of vibratory packer or suitable alternative.
- Final 6 inches of excavation to be filled with A-base material and compacted.
- Final elevation to be consistent with road elevation at both ends of the site repair.

3.7 Approaches

- Finished elevation of approach to be consistent with finished road elevation and adjacent property.
- Approaches required to be compacted as built up.

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- Approaches are to remain at their existing width.

Finished approach gravel required

- Contractor to haul and spread Municipality supplied road gravel to each approach.
- Gravel is located at the Wallace Gravel Pit on SW-36-12-26-W1. Municipality will supply a grader and operator to grade the traffic gravel.

3.8 Culverts

- Culvert to be installed with 1-foot granular base
- Proper compaction during backfilling and installation will be required.
- Municipality to supply new culvert, the Contractor shall pick up the culverts from the Virden Municipal Shop, 154023 PR257 (SE-20-10-26-W1)
- The culvert to be installed as per elevation supplied
- Contractor to dispose of excavated culvert at the Kola Waste Disposal Site, 172023 Road 58N (SE-29-10-29-W1).

3.9 Ditch Slopes

- Finished ditch grade slopes to be at 4:1 slope
- Back slopes to be at 3:1 slope (if in work area)
- Require rocks to be removed prior to spreading of black dirt

3.10 Grass Seed

- All work area ditch slopes are to be seeded with an all-purpose pasture mixture (or suitable alternative)

3.11 Road Top

- 19' width road top finish (4° crown from centre)
- Proposed elevation height will be provided every 50 meters as offset centerline points
- Finished height to be plus or minus 5 mm from proposed elevation provided

3.12 Road Gravel

After inspection and acceptance of the finished grade level, Contractor will spread Municipal supplied road gravel 300 yards/mile on each section of the road plus a separate application of 100 yards when requested by the Municipality.

Gravel is located at the Wallace Gravel Pit on SW-36-12-26-W1. Municipality will supply a grader and operator to grade the traffic gravel.

3.13 Project Completion

The successful Contractor shall complete all work related to this RFP on or before October 15, 2026. This agreement may be extended due to extenuating circumstances like inclement weather, at the sole discretion of the Municipality.

[End of Project Overview]

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4 Bid Form

Road 167W Road Rehabilitation

Proposal Number: RFP# 09/26

Contractor's Information

Bidder's Legal Name:		
Bidder's Contact Person:		
Mailing Address:		
Office:	Cell:	Fax:
WCB No.	GST No.	
Email:	Manitoba PST No.	

References **Use additional sheet if more space is required*

Project Name/Type of Work/Year	Reference Municipality/Organization	Contact Person	Contact Details (phone, email)

RFP Price

Lump Sum Amount	\$
Applicable Taxes & Charges	\$
Lump Sum Project Amount	\$

**** Taxes and charges to include "ALL" Provincial, Federal and Municipal Taxes and Fees ****

Offer Validity

This offer will be open for acceptance, binding, and irrevocable for a period of sixty calendar days following the Submission Deadline.

Submitted by (Name): _____(Please Print)

Date: _____ Signature: _____

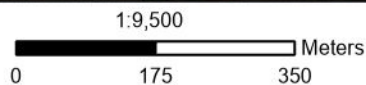


R.M. of Wallace-Woodworth

Road 167W North of PR257 Elevation Profile



The information contained in this map is generated from GIS data maintained by different sources and agencies. Areas depicted by these digital products are not guaranteed to be accurate to mapping, surveying, or engineering standards. The user of this information assumes all liability for their dependence on this information and assumes responsibility for the information given by the R.M. of Wallace-Woodworth.

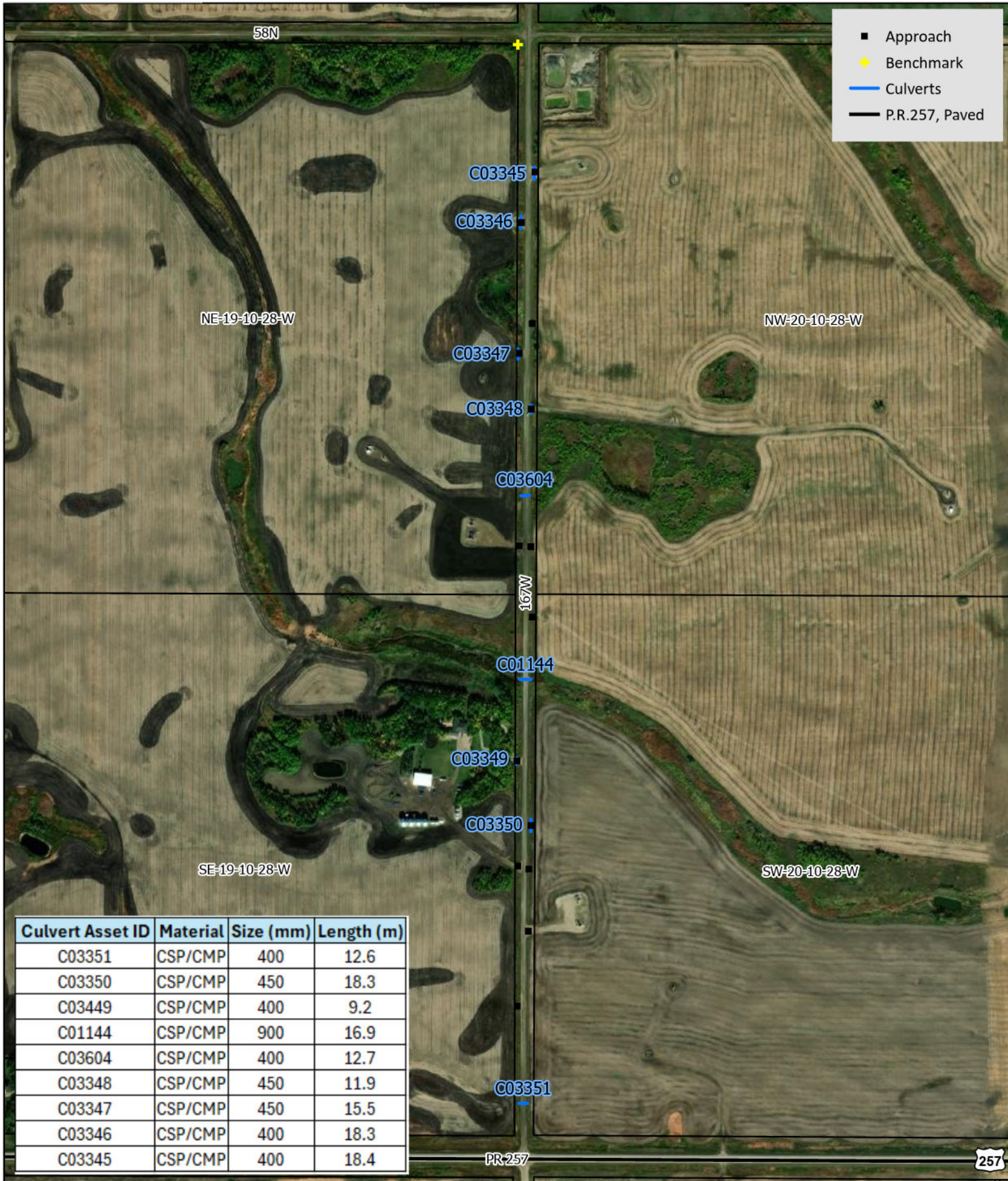


Cartographer: Brianna Hughes
RM of Wallace-Woodworth
July 31, 2026



R.M. of Wallace-Woodworth

Road 167W North of PR257 Culverts



Culvert Asset ID	Material	Size (mm)	Length (m)
C03351	CSP/CMP	400	12.6
C03350	CSP/CMP	450	18.3
C03449	CSP/CMP	400	9.2
C01144	CSP/CMP	900	16.9
C03604	CSP/CMP	400	12.7
C03348	CSP/CMP	450	11.9
C03347	CSP/CMP	450	15.5
C03346	CSP/CMP	400	18.3
C03345	CSP/CMP	400	18.4

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1:7,000
0 130 260 Meters

Cartographer: Brianna Hughes
RM of Wallace-Woodworth
July 31, 2026





Road 167W Between PR257 & Road 58N
Proposed Road Top Lift

Station	Proposed Lift (m)	Proposed Lift (in)
0+000	0.25	10.00
0+050	0.25	10.00
0+100	0.25	10.00
0+150	0.25	10.00
0+200	0.25	10.00
0+250	0.25	10.00
0+300	0.25	10.00
0+350	0.25	10.00
0+400	-0.38	-15.11
0+450	-0.31	-12.38
0+500	0.25	10.00
0+550	0.25	10.00
0+600	0.25	10.00
0+650	0.25	10.00
0+700	0.25	10.00
0+750	0.25	10.00
0+800	0.25	10.00
0+850	-0.25	-9.84
0+900	0.25	10.00
0+950	0.25	10.00
1+000	0.25	10.00
1+050	0.25	10.00
1+100	-0.37	-14.52
1+150	0.09	3.38
1+200	0.25	10.00
1+250	0.25	10.00
1+300	0.25	10.00
1+350	0.25	10.00
1+400	0.25	10.00
1+450	0.25	10.00
1+500	0.25	10.00
1+550	0.25	10.00
1+600	0.25	10.00
1+611	0.25	10.00
Average	0.18	7.10