



Rural Municipality of Wallace-Woodworth

204-748-1239 | info@wallace-woodworth.com | www.wallace-woodworth.com

COMMERCIAL BUILDING PERMIT APPLICATION

The undersigned hereby applies for a Permit in accordance with this application; all by-laws and regulations applicable thereto, and all conditions stated on the reverse. The accuracy of the information which follows and the accompanying plans and specifications with the representation therein are the responsibility of the owners and are hereby made part of the application.

Construction Type: New Renovation Addition Mechanical

CONTACT INFORMATION

OWNER: _____
MAILING ADDRESS: _____
TOWN: _____
POSTAL CODE: _____
PHONE NO.: _____
EMAIL: _____

APPLICANT: _____
MAILING ADDRESS: _____
TOWN: _____
POSTAL CODE: _____
PHONE NO.: _____
EMAIL: _____

COMPANY NAME

EMAIL/PHONE NO.

ARCHITECT: _____
ENGINEER: _____
DESIGNER: _____
CONTRACTOR: _____

PROPERTY INFORMATION

MUNICIPALITY: _____
CIVIC ADDRESS: _____
ROLL NO. _____
LEGAL DESCRIPTION: _____
DESCRIPTION OF WORKS: _____

REQUIRED INFORMATION

- SITE PLAN
 CONSTRUCTION PLANS
 STATUS OF TITLE (CURRENT WITHIN 30 DAYS)
 APPLICAITON FEE

CONSTRUCTION VALUE \$ _____
APPLICATION FEE \$ _____
(FEE CALCULATIONS SHOWN ON REVERSE)
SQUARE FOOTAGE _____
HIEGHT (STOREYS) _____

DECLARATION

I, the undersigned, _____ (please print), am the authorized agent/owner named in this application for a Building Permit. I acknowledge that:

I undertake to observe and preform the provisions of all federal or provincial statues or regulations, the applicable by-laws and regulations of the Trans Canada West Planning District or member municipalities and all specifications or instructions issued by duly authorized officers in respect of the work incidental to the subject matter of this application, and if the permit involves or affects the placing or position of any building or structure on or in respect of land, to do all work so that the building or structure will be wholly within the boundaries of the lot or parcel of land indicated in this application and to indemnify the Trans Canada West Planning District and its member municipalities against all losses, costs, charges or damages caused by or arising out of anything done pursuant to any permit issued under this application. Application will not be considered received until all required information and fees are submitted.

APPLICANT SIGNATURE: _____ DATE: _____

SECTION 1: PERMIT FEE CALCULATIONS:

1.1 The fee for a building permit for the construction, erection, placement, alteration, repair or renovation of a building is as follows:

- a. Base application fee of \$60 accompanied by the fee determined in section b;
- b. 1% of the first \$500,000 and 0.6% of the value of the work over \$1,000,000.

SECTION 2: TEMPORARY BUILDING PERMIT FEE:

2.1 The fee for a permit for the construction, erection or placement of a temporary building incidental to construction on a site is \$60

SECTION 3: DEMOLITION PERMIT FEE

3.1 The fee for a permit for the demolition of a building is \$60.

SECTION 4: PLUMBING PERMIT FEE

4.1 A separate permit application is required for plumbing work. Contact the Office of the for information on applying for a plumbing permit.

SECTION 5: REFUND OF PERMIT APPLICATION FEE

5.1 Whenever a permit is voluntarily surrendered, the permit fee can be refunded as follows:

- a. A charge will be withheld equal to 20% of the permit fee plus \$60.00 for each inspection that was made.

5.2 Whenever a building permit is revoked under the building by-law, no portion of the permit fee shall be refunded.

SECTION 6: SURCHARGES FOR LATE PERMIT APPLICATIONS:

6.1 Where a Building Permit has not been obtained, for whatever reason, before the activity requiring it has started, a surcharge of \$50.00 shall be added

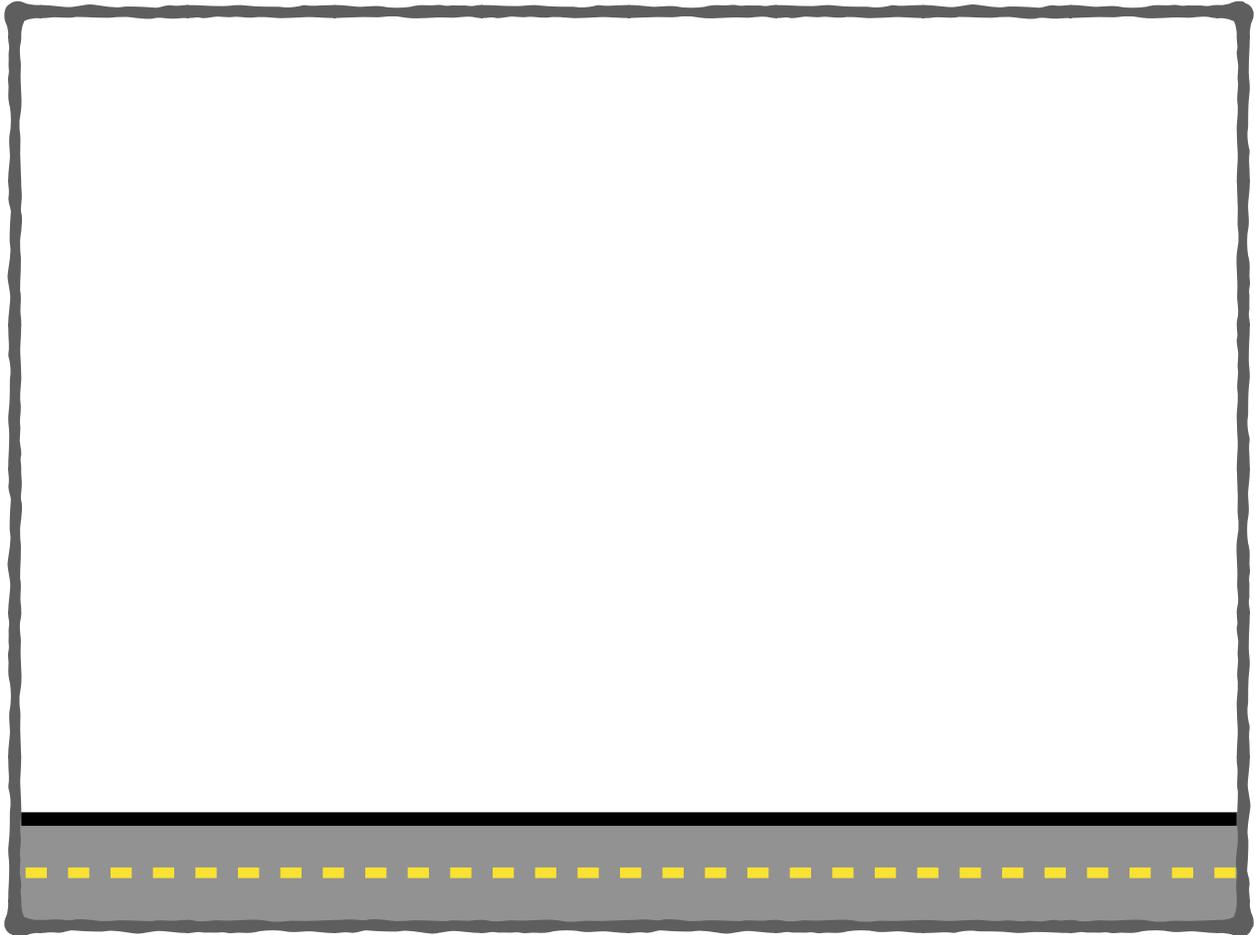
6.2 Where a Building Permit has not been obtained, for whatever reason, before the activity requiring it has started, in addition to the surcharge noted in 6.1, the total permit fee shall be doubled after a delay of 20 days, between the date the notice is given and the date a satisfactory permit application is made. In addition to the doubling of the fees, an additional surcharge of \$50.00 to cover administrative costs shall be applied. A "satisfactory permit application" must include all required documentation, professional seals or certificates where required and payment of the fee.

6.3 Where a permit has not been obtained after notification has been given as required in section 6.2, a surcharge of \$200.00 shall be added to the permit fee to cover additional administrative costs, after a delay of 20 days between the date that notice of permit requirement is given and the date that satisfactory permit application is made. A "satisfactory permit application" must include all required documentation, professional seals or certificates where required and payment of the permit fee.

NOTICE

- It is unlawful to commence work without a permit therefore.
- This permit becomes null and void if work or construction authorized is not commenced within six (6) months.
- This permit does not confer upon the permittee or owner or authorized agent the right to establish an approach from the public street to serve the premises nor does it confer the right to use the street for any building operation.
- Every owner shall allow the authority having jurisdiction to enter any building or premises at any reasonable time for the purpose of administering and enforcing these requirements.
- The building owner, designer, contractor or other agent authorized by the owner shall perform sufficient field reviews to certify that all aspects of the project conform in all respects with the plan and supporting documents, including all amendments thereto, prepared by the designer.
- Every owner shall ensure that the plans, specification and related documents on which the issue of the building permit was based are available at the site of the work for audit or inspection during work hours, and that the permit, or true copy thereof, is posted conspicuously on the site during the entire execution of the work.
- Every owner shall give notice to the authority having jurisdiction upon completion of any work prior to any occupancy of the building or part thereof after construction partial demolition or alteration of that building or change in the occupancy of any building or part thereof.
- No person in control of, supervising or participating in the removal, relocation or occupancy of a building shall cause, allow or maintain any unsafe condition.

SITE LAYOUT



Include proposed construction along with existing structures and driveways. Include dimensions of proposed structure along with distance to nearest structures and property lines. Please use the bottom of the square as the front property line with a North arrow in the top right corner.

OFFICE USE ONLY:



ZONING: By-law No. _____ Property Zoned: _____

USE DESIGNATION: Permitted: _____ Conditional: _____ Non-Conforming: _____
Principal: _____ Accessory: _____ Temporary: _____

DEPARTMENT NOTIFICATIONS: Utilities: _____ GIS: _____ Public Works: _____ Fire Dept: _____

PROVINCIAL PERMITS REQUIRED: MB Hydro: _____ MB Health: _____ MB Environment _____
MB Infrastructure: _____ Fire Commissioner: _____

BUILDING LOCATION SET BACKS: Front yard: _____ Side Yard: _____ Rear Yard: _____
Corner Side Yard: _____ Other Buildings: _____

RECEIVED BY: _____ **DATE:** _____ **Application No.** _____