	R.M. OF WALLACE-WOODWORTH		
	TRANSPORTATION POLICY		
	TITLE: Custom Work Rates Policy		DATE: October 16, 2025
		APPROVED by: Resolution No. 25/332 Revision Date: October 2025	PAGE: 1

PURPOSE

On occasion, the Rural Municipality of Wallace-Woodworth may receive requests to complete custom work and/or rent out equipment that the Municipality owns (ie. emergency purposes, by-law enforcement, or other operational needs).

In order to maintain consistency, rates must be set prior to any work and/or rental taking place.


The purpose of this policy is to establish rates for custom work and equipment rental for the Municipality and the ratepayers it serves.

POLICY

1. The Custom Work Rates Policy is to be cross referenced with the Road Maintenance Policy, and all terms of the Road Maintenance Policy shall also apply to the Custom Work Rates Policy.
2. The R.M. of Wallace-Woodworth shall refer all requests for custom work and/or rentals to local private operators, where available.
3. Municipal roads and/or projects will always have first priority, and requests for custom work and/or rentals will only be completed when municipal operators have time to do so, within regular operating hours.
4. Where the custom work or equipment is not readily available from private operators, and the Transportation Superintendent or their designate (as authorized by the CAO) determines that the Municipality's employees and equipment under their authority may be made available, the rates listed in Schedule A of this policy shall be implemented.

All rates include operator costs and are subject to a 30-minute minimum charge. Travel costs may apply at the discretion of the Transportation Superintendent or CAO. In all cases, travel will only be charged when the work cannot be completed as part of the operator's regular rotation or when they are not already scheduled to be in the area.

5. In addition to Schedule A, the Municipality maintains a Schedule B – Supplemental Equipment & Auxiliary Use to account for specialized, emergency, or by-law enforcement work. Schedule B rates apply to equipment not typically used for routine municipal

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services and are intended to ensure full cost recovery and readiness for extraordinary operations. The Transportation Superintendent or CAO may authorize the use of Schedule B equipment as operational needs arise, subject to annual review and Council resolution.

6. Municipal equipment is only to be operated by employees of the Municipality, unless determined otherwise by the Council of the R.M. of Wallace-Woodworth, by Resolution of Council.
7. The Municipality may enter agreements with other municipalities and/or Provincial/Federal agencies for custom work, and the rates to be charged will be as negotiated between both parties.
8. Requests for custom work and/or equipment rental to be completed outside the physical boundaries of the Municipality are to be at the discretion of the Council of the R.M. of Wallace-Woodworth, by Resolution of Council.
9. In the case of an Emergency, Custom Work Rates may be reduced, by Resolution of Council.
10. In the case where Custom Work and/or Equipment Rental is utilized by a Municipal Intergovernmental Entity, Custom Work Rates may be reduced, by Resolution of Council (ie. community pasture).
11. All requests for custom work and/or equipment rental shall be processed through the Municipal offices and forwarded to the Transportation Superintendent. Those requesting custom work must complete a Custom Work Request Release Form – Schedule C prior to any work being scheduled.
12. Billing – Invoices will be issued within 30 days of completion and due within 30 days of invoice date. GST will be added to all rates. The Municipality is not responsible for damages during custom work; requesters must ensure safe conditions.

Custom Work Rates Policy - "Schedule A"

Rates in effect as of October 16, 2025

Custom Work Rates Policy - Core Services

	<u>Rates</u>
Grader	\$270/Hour
Grader with Snow Attachments	\$360/Hour
Case Loader - 621 D	\$220/Hour
Case Loader - 621 D with Snow Blade	\$240/Hour

Woodworth Fire Department Equipment

As per By-Law No. 01-2021 Fire Prevention and Emergency Services

** Note - all rates listed in Schedule A include the costs relevant to providing the operator for the same (unless indicated), but do not include the GST.

Custom Work Rates Policy - "Schedule B"

Rates in effect as of October 16, 2025

Custom Work Rates Policy - Supplemental Equipment / Auxiliary Use

Rates

Grader with Sod Mulcher	\$360/Hour
Tractor	\$200/Hour
Tractor with Loader Attachment	\$230/Hour
Tractor with Loader and Snow Blade	\$240/Hour
Tractor with Loader and Mower	\$260/Hour
Case Loader - 621 D with Attachments	\$240/Hour
Case Backhoe - 580 SN WT	\$150/Hour
Kioti tractor with loader & landscape box	\$170/Hour
Push Mowers	\$50/Hour
Riding Lawn Mowers	\$70/Hour
Kubota 2560 riding mowers with 60"deck	\$150/Hour
Pressure Washer (Steamer) with Trailer	\$120/Hour
Various Pumps with Hoses - <i>without operator</i>	\$200/Day
16 inch Pump with hoses (10,000 gpm) - without operator	\$1,200/Day
14 foot electronic lift dump trailer - <i>without operator</i>	\$700/Day
Trucks - 1/2 - 1 Ton	\$120/Hour
D6H CAT Dozer	\$300/Hour
Weed Control Spray Truck F550	\$220/Hour

Woodworth Fire Department Equipment

As per By-Law No. 01-2021 Fire Prevention and Emergency Services

** Note - all rates listed in Schedule B include the costs relevant to providing the operator for the same (unless indicated), but do not include the GST.

Custom Work Rates Policy - "Schedule C"



Custom Work Request
Release Form

I hereby give authorization for the R.M. of Wallace-Woodworth to complete custom work at my request, at _____ (*civic address or legal description*).

Specifics/Conditions: This custom work is to consist of the following:

I hereby agree to the Custom Work Rate of _____ for the above requested service at the relevant rate as listed in the *Custom Works Policy – "Schedule A"*, and at a minimum of 30 minutes. I am aware that travel costs to and from the property are at the discretion of the Municipality – as per the *Custom Work Policy*.

I further confirm that the area I am requesting to have the work completed, has been cleared of all derelict vehicles, debris, etc. and that any damage to R.M. equipment caused by my failure to clear the area will be charged to me.

The R.M. of Wallace-Woodworth will not be held responsible for any damages incurred during the custom works operations.

Property Owner – Print Name

Property Owner - Signature

Email Address

Phone Number

Mailing/Billing Address

Date