	R.M. OF WALLACE-WOODWORTH	
	TRANSPORTATION POLICY	
	TITLE : Custom Work Rates Policy	DATE: November 10, 2015 APPROVED by: Resolution No. 15/649 Revision Date: November 2017

PURPOSE

On occasion, the Rural Municipality of Wallace-Woodworth may receive requests to complete custom work and/or rent out equipment that the Municipality owns.

In order to maintain consistency, rates must be set prior to any work and/or rental taking place.


The purpose of this policy is to establish rates for custom work and equipment rental for the Municipality and the ratepayers it serves.

POLICY

1. The Custom Work Rates Policy is to be cross referenced with the Road Maintenance Policy, and all terms of the Road Maintenance Policy shall also apply to the Custom Work Rates Policy.
2. The Rural Municipality of Wallace-Woodworth shall refer all requests for custom work and/or rentals to local private operators, where available.
3. Municipal roads and/or projects will always have first priority, and requests for custom work and/or rentals will only be completed when Municipal operators have time to do so, *within regular operating hours.*
4. Where the custom work or equipment is not readily available from private operators, and the Transportation Supervisor and/or another representative of the Transportation Department staff (*as authorized by the CAO*) determines that the Municipality's employees and equipment under their authority may be made available, the rates listed in "Schedule A" of this policy shall be implemented.

Note – all rates listed in "Schedule A" will include the costs relevant to providing the operator for the same.

All rates are to be implemented with a 15 minutes minimum, and travel costs to and from the property are to be at the discretion of the Transportation Supervisor and/or another representative of the Transportation Department staff (*as authorized by the CAO*). In all cases travel will be implemented only in the case where the work cannot be completed as a part of the operator's regular rotation and when they are scheduled to be in the area.

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5. Municipal equipment is only to be operated by employees of the Municipality, unless determined otherwise by the Council of the Rural Municipality of Wallace-Woodworth, *by Resolution of Council.*
6. The Municipality may enter agreements with other municipalities and/or Provincial/Federal agencies for custom work, and the rates to be charged will be as negotiated between both parties.
7. Requests for custom work and/or equipment rental to be completed outside the physical boundaries of the Municipality are to be at the discretion of the Council of the Rural Municipality of Wallace-Woodworth, *by Resolution of Council.*
8. In the case of an Emergency, Custom Work Rates may be reduced, *by Resolution of Council.*
9. In the case where Custom Work and/or Equipment Rental is utilized by a Municipal Intergovernmental Entity, Custom Work Rates may be reduced, *by Resolution of Council. For example, the community pasture, etc.*
10. All requests for custom work and/or equipment rental shall be processed through the Municipal offices and forwarded to the transportation offices. Those requesting custom work must complete a "*Custom Work Request Release*" form for the same.

Custom Work Rates Policy - "Schedule A"
Rates in effect as of November 11, 2015

Custom Work Rates Policy -					
			Rates		
Grader			\$200/Hour		
Grader with Snow Attachments			\$225/Hour		
Grader with Sod Mulcher			\$225/Hour		
Tractor			\$110/Hour		
Tractor with Loader Attachment			\$120/Hour		
Tractor with Loader and Snow Blade			\$130/Hour		
Tractor with Loader and Mower			\$140/Hour		
Case Loader - 621 D			\$130/Hour		
Case Loader - 621 D with Snow Blade			\$145/Hour		
Case Loader - 621 D with Attachments			\$145/Hour		
Push Mowers			\$30/Hour		
Riding Lawn Mowers			\$40/Hour		
Kioti tractor with loader & landscape box			\$120/Hour		
Kubota 2560 riding mowers with 60" deck			\$100/Hour		
Pressure Washer (Steamer) with Trailer			\$35/Hour		
Various Pumps with Hoses - <i>without operator</i>			\$150/Day		
14 foot electronic lift dump trailer - <i>without operator</i>			\$100/Hour or \$500/Day		
WDG Refuse Trailer			\$250/Hour		
Trucks - 1/2 - 1 Ton			\$55/Hour		
D6H CAT Dozer			\$195/Hour		
Scraper			\$35/Hour		
Weed Control Spray Truck F350			\$135/Hour		
Weed Control Spray Truck F550			\$165/Hour		

**** Note - all rates listed in Schedule A include the costs relevant to providing the operator for the same (unless indicated), but do not include the GST.**

Custom Work Rates Policy - "Schedule A"
Rates in effect as of November 11, 2015

Woodworth Fire Department Equipment			
	1998 Dodge RAM 3500 Quad	1st Hour	\$800.00
		<i>Additional</i>	\$300.00
	1989 Ford Truck	1st Hour	\$800.00
		<i>Additional</i>	\$300.00
	2014 International 7400	1st Hour	\$1,200.00
		<i>Additional</i>	\$300.00
** Note - "man power" hours for the Woodworth Fire Department are not included in the equipment hours - to be billed out seperately			

*** Note - all rates listed in Schedule A include the costs relevant to providing the operator for the same (unless indicated), but do not include the GST.*



Custom Work Request "Release"

I hereby give authorization for the R.M. of Wallace-Woodworth to complete custom work at my request, at _____ (civic address or legal description).

Specifics/Conditions: This custom work is to consist of the following:

I hereby agree to the Custom Work Rate of _____ for the above requested service at the relevant rate as listed in the *Custom Works Policy – "Schedule A"*, and at a minimum of 15 minutes. I am aware that travel costs to and from the property are at the discretion of the Municipality – as per the *Custom Work Policy*.

I further confirm that the area I am requesting to have the work completed, has been cleared of all derelict vehicles, debris, etc. and that any damage to R.M. equipment caused by my failure to clear the area will be charged to me.

The R.M. of Wallace-Woodworth will not be held responsible for any damages incurred during the custom works operations.

Property Owner – Print Please

Property Owner - Signature

Email Address

Phone Number

Mailing/Billing Address

Date